Applying for funding from the Management Group for Gender Equality and Equal Opportunities 2016

Introduction

Lund University works on equal opportunities in various ways; now employees and students at Lund University can apply for funding for initiatives aimed at promoting gender equality and equal opportunities at Lund University.

The management group for gender equality and equal opportunities will allocate a maximum of SEK 500 000. Usually, a sum up to SEK 50 000 is allocated for each application.

The management group especially welcomes applications with a gender mainstreaming perspective, as tasked to Lund University by the Government. The management group also welcomes applications with an intersectional perspective, focusing on initiatives and reviews that combine several different areas within equal opportunities, if possible across several faculties.

Decisions on the allocation of funding will be taken by the chair of the management group in March, 2017, following preparation by a working group appointed by the Management group.

The deadline for applications is 1 February 2017.

There will be a further opportunity to apply for funding in November 2017, with subsequent rounds of applications every year in November.

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1 Equal opportunities in this context refers to equal rights, obligations and possibilities within all essential areas of life regardless of gender, transgender identity and/or expression, ethnicity, religion or other belief, disability, sexual orientation or age (the 7 grounds of discrimination pursuant to the Discrimination Act).

2 In this respect also meaning: employees who have formed networks, associations or suchlike within Lund University.

3 In this respect also meaning: students who have formed networks, associations or suchlike within Lund University.

4 Lund University has been tasked by the Government to implement gender mainstreaming in its processes 2016–2019. The integration is to focus on recruitment (staff) and widening participation (students). Please contact vice-dean Anna Maria Drake or human resources consultant Lena Lindell at jol@pers.lu.se. Read more about gender mainstreaming on the website of the Swedish Secretariat for Gender Research.
Questions about applications can be addressed to the management group via email: jol@pers.lu.se

**Conditions**

Allocated funding is to promote gender equality and equal opportunities within Lund University, and the initiatives are to comply with the University’s policy for gender equality, equal opportunities and diversity as well as universities task of implementation of gender mainstreaming.

To apply for funding, you must use the attached application form.

Funding cannot be applied for to use in research projects or in the University’s regular teaching. Funding cannot be applied for financing of employment.

For funding to be disbursed, the applicant must have a cost centre within the Government Agency Lund University\(^5\) (at the relevant department/faculty or equivalent). All costs are to be reported in compliance with University procedures. Allocated funding is disbursed once to the stated cost centre within Lund University.

It is desirable for the relevant department/equivalent also to contribute some funding, time or other resources.

**Reporting completed projects**

Applicants who are allocated funding commit to presenting the completed project on request from the management group for gender equality and equal opportunities.

The management group is to be kept informed of any unplanned events which could compromise the implementation of the initiative as presented in the application.

On completion of the project, the applicant is to send a written report on how the allocated funding was used and the outcome of the initiatives, in compliance with the procedures for financial reporting at Lund University to jol@pers.lu.se.

**Instructions for application**

The application must

- contain a detailed description of the goals of the initiative (justification of the purpose, any theoretical background, issues and hypotheses where applicable)
- contain a description of the project’s implementation, as well as a description of the support within the department/equivalent

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\(^5\) Cost centre within the Government Agency Lund University is necessary since the funding only may be redirected within the Government agency. Students and employees have to co-apply with a department/equivalent, which administer the funding in accordance with the rules and regulations of Lund University.
contain a description of an assessment of the project’s expected lasting effects and any planned continuation after the conclusion of the project, as well as how this continuation can be guaranteed

contain a plan for the evaluation of the project

contain a description of the project’s budget (co-financing, other allocated funding, compensation for work done such as fees, overhead costs, travel expenses, costs for premises, printing such as advertising, posters, etc.)

state which cost centre within the Government Agency Lund University is to be used for disbursement

contain a print-ready manuscript if the application concerns funding for printing

consist of a maximum of 8 000 characters excluding spacing. This refers to the application excluding the manuscript, in applications for funding to print

be signed by the head of department/equivalent at the applicant’s department/equivalent, or by the head of department/equivalent at the participating department/equivalent

**Funding will not be allocated for**

- food and drink in connection with the project
- costs which are not directly related to the project, such as transport to a conference
- funding of regular activities in education or research

**Grounds for rejection**

- the application was deemed not to be among the most highly prioritised of the applications submitted
- the application does not fall within the framework of the University’s policy for gender equality, equal opportunities or diversity and the government’s initiative for gender mainstreaming
- any applications for funding to print material which do not include a print-ready manuscript
- insufficiently specified budget
- the application is not signed by the head of department/equivalent at the applicant’s department/equivalent, or by the head of department/equivalent at the participating department/equivalent
- the application does not have stated a cost centre at a department/faculty/equivalent within the Government Agency Lund University
- the application shows in other ways that the instructions has not been followed

**Repayment obligation**
• Initiatives which have not been implemented or reported in time can lead to an obligation to repay allocated funding