



REGULATIONS

Reg. No.
PE 2010/341

Date 7 April 2011

Vice-Chancellor

Regulations on course evaluations and course evaluation reports at Lund University

Background

According to the Higher Education Ordinance Chapter 1 Section 14, students who are participating in or have completed a course are to be given an opportunity to present their experiences of and views on the course. The course evaluations are to be collated and students are to be informed of the results and of any measures that were taken as a consequence of the overall course evaluation.

With reference to the University's Environmental Action Plan 2010-2011 (BY 2009/114), Lund University strives to carry out and store all course evaluations and course evaluation reports in digital form.

Regulations

- The present regulations apply to work on course evaluations and course evaluation reports and cover first-, second- and third-cycle courses.
- The course evaluations and course evaluation reports are to focus on the students' learning and the educational process in the course, in which learning outcomes, learning activities and examination results constitute the basis for reflection on teaching methods.

- The integrity of employees and students is to be considered in all work on course evaluations and course evaluation reports.
- The responsibility for carrying out course evaluations and course evaluation reports lies with the faculty boards and can be delegated to the level at which decisions on course syllabi are taken.
- The course evaluations are collated and commented in a comprehensive course evaluation report.
- The course evaluation report including any decisions regarding measures to be taken is to be fed back to the students and lecturers on the course in question as quickly as possible and is to be presented at the start of the course for the subsequent course group.

These regulations apply until further notice.