



DECISION

Reg. No.  
LS 2011/893*Date* 20 September 2012

Vice-Chancellor

## **Rules on sound recording, photography and filming in teaching situations**

### **Background**

Issues concerning sound recording, photography and filming (referred to hereafter as “recording”) in lectures and other teaching situations are on the increase. From a copyright perspective, it is permitted to record lectures, but there are exceptions. Other considerations may also need to be taken into account regarding lectures, for example if the sessions are to cover personal data or sensitive personal circumstances.

Lectures, seminars and other teaching situations at the University are not public events. It is the University that determines who is to have access to these sessions and premises. An exception applies to public defences of doctoral theses, which are public events. Students admitted to courses are entitled to attend and participate in lectures, seminars, laboratory exercises etc. that are part of the course. Such attendance and participation shall be in accordance with the University’s code of conduct. The University decides on the code of conduct that is to apply to lectures and other teaching situations. Taking into consideration the University’s employees, lecturers engaged by the University and students who attend teaching sessions, Lund University has decided on the following rules.

Negotiations relating to the proposal were carried out in accordance with the Employment (Co-Determination in the Workplace) Act (MBL) on 12 June 2012.

The effects of this decision are to be evaluated within one year of the decision coming into effect.

## Decision

The University has decided that the following rules shall apply for the recording of lectures, seminars and other teaching situations at Lund University.

1. Sound recording, photography and filming of teaching situations are not permitted.
2. The lecturer has an option at a teaching session to state that permission is granted for recording of the teaching session in question. The lecturer also sets the conditions that apply for recording of the teaching session in question, for example that only sound recording is permitted. Students who are active in the teaching situation have the right to request that recording is prohibited.
3. Students with disabilities, who due to disability have been granted support measures by the University's disability support service, are entitled to record lectures. The recording is only to be made by the student in person at the lecture. Such a need is to be communicated in good time before the lecture.
4. A recording made at a teaching session does not mean that the recording may be distributed or made accessible in a way that contravenes the Act (1960:729) on copyright for literary and artistic works, or any other act. The student is only entitled to utilise the recording for their own personal use.

The decision on this matter was made by the undersigned Vice-Chancellor in the presence of university director Susanne Kristensson, after a briefing by legal counsel Carl Petersson.

Legal counsel Sara Ljung participated in the handling of this matter.

Per Eriksson

Carl Petersson  
(Legal Services Office)

Copies to

All faculty offices

All administrative divisions

Specialised centres (USV) via Anita Nilsson

Students' unions (LUS)