Purchasing policy

Purchasing of the goods and services that are needed to run Lund University’s activities is to be done in a legal, businesslike and efficient manner:

1. The University’s general needs as well as the needs and aims specific to the particular case are to be taken into account in the purchasing process.

2. Purchasing is to be done according to correct quality, total cost and other conditions that are to the University’s best advantage in the long term.

3. The University’s representatives are to act impartially and correctly according to business ethics, making the most of available competitive opportunities.

4. The University’s purchasing organisation is to cooperate on all levels to work efficiently, from a strategic and tactical point of view as well as from an operational perspective.

5. Where possible, and where it represents added value for the University’s activities as a whole, purchasing is to be coordinated.

1. “Purchasing” refers to the whole process from need to payment, i.e. procurement, contract management, orders under a framework agreement, delivery checks and invoice management.

2. “Legal” means that in every purchasing situation, the current applicable laws, rules and guidelines, both internal and external, are to be followed.

This policy replaces the Procurement policy, decision of the University Board 18 February 2005, Reg. No I A 9 1185/2005.