



DECISION

Reg. No.  
STYR 2021/295

Date 4 February 2021

Education Board

## Exemptions from specific points in the List of Rights – Lund University Students' Rights and Responsibilities

### Background

The List of Rights – Lund University Students' Rights and Responsibilities (2017/249) was decided by the vice-chancellor on 10 September 2020 and acts as support for the students, departments, faculties and students' unions to clarify what students in the first and second cycle are entitled to and in certain cases also what responsibilities they have. The List of Rights entered into force on 18 January 2021.

According to point 8.3 of the List of Rights, exemptions may be granted by the chair of the university-wide Education Board following a request from a faculty board.

### Requests for exemptions

The Board of the Faculty of Engineering (LTH) has delegated to the faculty's dean the power, after a briefing with the management group for first and second cycle studies and in consultation with the students' union Teknologkåren at LTH, to take decisions regarding requests for exemptions from four points in the List of Rights:

**List of Rights 2.3:** When credits and grades are available, the department has an obligation to promptly – at the latest 15 working days after the exam – document the information in the student register (Ladok). Reporting is to be carried out no later

than 10 working days before a re-sit. In the case of a grade review, the student concerned is to be informed about all material of importance to the decision and be given the opportunity within a set period to make a statement about the material before the decision regarding a change is taken, in accordance with section 25 of the Administrative Procedure Act (2017:900). Changes to grades are to be carried out in accordance with chapter 6, section 23–24 of the Higher Education Ordinance. If exam results are altered, the student concerned must be informed.

LTH requests an exemption from this point according to the following: Exam results shall normally be reported within 15 days of the exam instance. For courses with more than 200 examinees, the time limit is 22 working days. If a department/division has a total of more than 700 examinees in an exam period, the reporting shall be carried out within 30 working days. These time limits apply on an ongoing basis during the year with the exception of the reporting of pass grades for the autumn semester, which shall be reported by Monday of week 3 at the latest. This is in accordance with decision Reg. no LTH 2010/1106.

**List of Rights 3.9:** The University is responsible for ensuring that teaching is not timetabled on Saturdays, Sundays and public holidays in the Swedish calendar or after 18:00 unless the course was advertised during the application period as an online or evening course. Teaching may be timetabled on Saturdays, Sundays and public holidays in the Swedish calendar, or after 18:00, if the teaching is conducted at places that are only accessible on these days or after 18:00, such as at museums and on excursions.

and

**List of Rights 3.10:** The University is responsible for ensuring that exams are not to be timetabled to end later than 19:00 on

weekdays, with the exception of online or evening courses. Regular exam instances are not to be timetabled on Saturdays, Sundays and public holidays in the Swedish calendar.

and

**List of Rights 5.1:** The University is responsible for ensuring that for every course/module the following are organised in addition to the regular exam:

- re-sit five to seven weeks after the regular exam and
- one further exam session for courses completed in the past academic year (catch-up exam).

However, for certain forms of examination, such as placements, the number of examination sessions may be limited to two.

LTH requests an exemption from these points according to the following: To enable a functioning timetable including study periods, teaching may sometimes need to be conducted after 18:00 on weekdays. LTH schedules regular exam instances on weekdays as far as possible, but when this is not possible Saturdays may also be utilised. The scheduling of exam and re-sit periods determines the length of the period between exam instances. The division of the academic year is decided annually and includes these parts.

## Decision

The chair of the Education Board decides that the Faculty of Engineering (LTH) is granted an exemption from points 2.3, 3.9, 3.10 and 5.1 in the List of Rights – Lund University Students' Rights and Responsibilities according to the above.

The decision on this matter was taken by the undersigned chair of the Education Board after a consultation with representatives of Lund University's students' unions and a presentation by coordinator Hanna Björklund, Student Affairs.

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