



DECISION

Reg No EK 2010/26

Date 17 September 2010

The Board

Purchasing policy

Purchasing¹ of the goods and services that are needed to run Lund University's activities is to be done in a legal², businesslike and efficient manner:

1 The University's general needs as well as the needs and aims specific to the particular case are to be taken into account in the purchasing process.

2 Purchasing is to be done according to correct quality, total cost and other conditions that are to the University's best advantage in the long term.

3 The University's representatives are to act impartially and correctly according to business ethics, making the most of available competitive opportunities.

4 The University's purchasing organisation is to cooperate on all levels to work efficiently, from a strategic and tactical point of view as well as from an operational perspective.

5 Where possible, and where it represents added value for the University's activities as a whole, purchasing is to be coordinated.

This policy replaces the Procurement policy, decision of the University Board 18 February 2005, Reg. No I A 9 1185/2005.

¹ "Purchasing" refers to the whole process from need to payment, i.e. procurement, contract management, orders under a framework agreement, delivery checks and invoice management.

² "Legal" means that in every purchasing situation, the current applicable laws, rules and guidelines, both internal and external, are to be followed.