



Admission to Master's Programmes

This document outlines the procedures for admission to master's programmes and is primarily intended for programme directors or coordinators of master's programmes.

Admission to second-cycle programmes taught in English is conducted in a separate admission round. The application deadline for the autumn semester is 15 January, and for the spring semester, 15 August. If this date falls on a weekend, or public holiday, it is moved to the next working day. Master's programmes taught in Swedish may instead be included in the regular admission round, with deadlines on 15 April/15 October.

Programmes can only be announced in one admission round per semester. If there are special conditions, admission in a supplementary round may be approved by the Board of Education. Such a request must be submitted to cecilia.raab@stu.lu.se no later than the first application deadline for the international master's round.

Processing and Assessment – Who Does What

- **UHR (Swedish Council for Higher Education)** assesses the applicant's general eligibility for second-cycle studies and English proficiency equivalent to English 6.
- **The Admissions Office at Lund University** makes decisions on general eligibility for second-cycle studies and English proficiency equivalent to English 6.
- **The responsible department** assesses specific entry requirements and ranks the applicants. Assessment of specific requirements and ranking is done via the NyA web portal. The processing period runs from January to April.
- **The Admissions Office** sends out instructions and the current schedule before each admission round. If the department changes its contact

person or programme administrator, it is important to notify the Admissions Office.

- In the event of an appeal regarding specific entry requirements, the Admissions Office will need a statement from you explaining your decision. This statement will be attached along with the applicant's other documents to the Higher Education Appeals Board (ÖNH). The appeal period starts when admission notifications are sent out and lasts for three weeks after the applicant receives the notification.

[Schedules for Admission to Master's Programmes can be found on the Admission page.](#)

[Schedules for Publishing the Course Catalogue in Lubas can be found on the Lubas page.](#)

Handling Conditionally Admitted Students at the start of the Semester

Before the semester starts, conditionally admitted master's students must be processed to enable registration in Ladok. The Admissions Office reviews and removes conditions related to general eligibility for second-cycle studies. The department removes conditions related to specific entry requirements via the NyA web portal.

Documentation of Completed Degree

All students have been informed to upload complete documentation of their completed degree to their account at universityadmissions.se as soon as the documentation is issued. Students who studied at a Swedish higher education institution do not need to upload documents, as their qualifications are transferred from Ladok.

Submit List to the Admissions Office

One to two weeks before the start of the semester, the Admissions Office needs lists from the department of students who are deemed eligible to begin their studies. The list should only include admitted students who:

- have a condition regarding general eligibility for second-cycle studies, and

- inform you that they have completed and uploaded documentation of their awarded degree or documents showing that they meet the degree requirements and have applied for their degree.

You do not need to include students who already have a 180-credit degree registered in NyA.