

4th May 2006



LUNDS
UNIVERSITET

Vice-Chancellor

Ban on overnight stays on the premises of Lund University

Background

The premises that Lund University rents for its activities are intended and designed for research and education and are thus not normally adapted for overnight stays, in terms of architectonics or other properties. There are additional problems around issues of employer responsibility and personal and liability insurance during overnight stays.

Decision

Overnight stays on the university's premises are generally prohibited.

Exceptions

Exceptions to this are the rooms for overnight accommodation that have been approved by the municipal building committee and fire services and which are specifically equipped for the purpose.

Occasional exceptions due to work-related duties may be permitted by the head of the relevant department if there are special circumstances. These circumstances may be an experiment that cannot be interrupted, for example.

Exceptions are granted on the following conditions:

1. The head of department/equivalent shall provide written approval for the overnight stay. Information shall be provided about any burglar, fire and evacuation alarms, emergency exits and fire extinguishers.
2. The fire and rescue services shall be informed of overnight stays involving several people at least two weeks before each overnight stay. The fire and rescue services shall be given the opportunity to make an advance inspection of the premises.
3. The head of security at the Division of Buildings shall be informed.
4. The operational staff on the property shall be informed.
5. The contracted security firm shall be informed.
6. The people staying overnight shall be able to provide proof of identity and show documentation proving that permission to stay overnight has been granted.

A decision on this matter has been taken by the undersigned Vice-Chancellor Göran Bexell, in the presence of deputy head of administration, registrar Hans

Modig, after presentation by head of security, Per Nordén. Buildings manager Lars Lavesson has also participated in processing the proposal.

Göran Bexell

Per Nordén
(Division of Buildings)