



LUND
UNIVERSITY

Vice-Chancellor

DECISION

9 June 2016

Reg. no STYR 2016/783

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Lund University's general guidelines concerning the term suspension in Chapter 10 Section 2 second paragraph of the Higher Education Ordinance

Background

According to Chapter 10 Section 2 second paragraph of the Swedish Higher Education Ordinance (1993:100), a suspension decision means that the student is prohibited from participating in instruction, tests or other activities within the framework of the courses and study programmes at the higher education institution. This regulation on suspension applies to Lund University and thereby to all of its departments and divisions. A student can be suspended for up to six months and the suspension usually applies from the day immediately following the Disciplinary Board's decision.

General guidelines

In order to establish a consistent application of the term suspension of the Higher Education Ordinance, Chapter 10 Section 2 second paragraph, Lund University provides the following general guidelines on the meaning of the term.

During the period of suspension, the student is ***prohibited from***

- participating in any form of teaching, including lectures, seminars, work placements, laboratory exercises, supervision, as well as other forms of teaching. The forms of teaching that apply are stated in the current course syllabus for each course.
- participating in or submitting any type of assessed assignment. The forms of assessment of student performance, i.e. assessed assignments, are stated in the current course syllabus for each course. The student will be offered to re-rake any missed exams at designated re-examination opportunities or, in case of other compulsory components, the next time the course is offered. The examiner may offer the student an alternative form of examination, if this in accordance with the course syllabus.
- contacting teaching staff/examiners for advice and support regarding any independent study.
- access to Lund University's networks.
- access to learning platforms at Lund University, and e-media intended to be used in teaching.
- access to exam support or note-taking assistance via the Disability Support Services at Lund University.
- access to University premises that are not open to the public.

During the period of suspension, the student is *permitted* to

- conduct independent study.
- register for exams and courses that take place after the end of the period of suspension. The student is permitted to request help from administrative staff (such as study advisors) for this purpose.
- contact their study advisor or equivalent for advice and support concerning their continued studies after the period of suspension.
- be graded on an assessed assignment that took place before the suspension began.
- access the libraries at Lund University as these are open to the public.
- maintain their lending privileges at the libraries at Lund University (anyone over 18 with a permanent residence in Sweden is entitled to a library card at Lund University). This also includes talking books.
- access the areas at Lund University that are open to the public.
- attend seminars or other similar events that are open to the public, and are organised by Lund University and held on its premises.
- access their student account.
- access all services supplied by the Student Health Centre.
- have access to mentorship via the Disability Support Services at Lund University.
- receive support from special needs educators via the Disability Support Services at Lund University.
- receive support from the Academic Support Centre, in areas such as study technique, academic writing and oral presentations to prepare for an upcoming assignment (available to all students).

Decision

Lund University has decided to adopt the above general guidelines.

These general guidelines replace the previous guidelines on the term suspension, approved by Lund University on 28 May 2015, reg. no STYR 2014/972.

The decision in this matter was made by the undersigned Deputy Vice-Chancellor in the presence of acting University Director Cecilia Billgren after a presentation by legal counsel Johanna Alhem. Head of Division Annette Nilsson participated in the final processing, and the members of the Disciplinary Board participated in the preparations of the matter.

Eva Wiberg

Johanna Alhem
(Legal Services and Records
Management)

Copies to:
All faculties
The University's specialised centres
Student Affairs
External Relations
Lund University Libraries
Lund University Students' Unions