



**LUND**  
UNIVERSITY

GUIDE

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Human Resources Division

## GETTING SETTLED – STEP BY STEP QUICK GUIDE

This step-by-step guide can help you become acquainted with some of the things you need to know and some things that are good to know when arriving here. A short summary of the guide is provided below. The complete guide including all contact information, links to various websites, and other relevant information, can be accessed here:

<http://www.staff.lu.se/file/gettingsettledcompleteguide>

### **Take a trip to Stora Södergatan, Lund's own "Agency Avenue" (but make appointments first)**

- Swedish Tax Agency (Skatteverket), Stora Södergatan 45  
*When you need help with your personal identity number, personal registration certificate, national ID card and information about how to declare taxes in Sweden.*
- Swedish Social Insurance Agency (Försäkringskassan), Stora Södergatan 45  
*To find out find what benefits you are entitled to through the Swedish social security system and how to receive such benefits*
- the Swedish Pensions Agency (Pensionsmyndigheten), Stora Södergatan 45  
*When you need help to start saving for your pension, and other information related to your retirement.*
- Swedish Public Employment Agency (Arbetsförmedlingen) , Stora Södergatan 49  
*To find out about unemployment benefits, job opportunities and more. You can also learn more about working in Sweden, and in other parts of the world, through EURES.*
- Nordea Bank, Stora Södergatan 2  
*Regardless of whether or not this is where you would like to open a personal bank account, you must inform Nordea of where your salary is to be paid.*

Two other banks are also located at or near Stora Södergatan: Handelsbanken and SEB (Kyrkogatan 1)

- One of the local healthcare centres (which includes a children's clinic) is located right by the Public Employment Agency, on Helgeandsgatan 16. When needed, we recommend that you choose a healthcare centre close to home or your place of work.

If you need a break from dealing with all these practicalities, you might want to visit the main city park in Lund, Stadsparken, which is located nearby for a coffee and a stroll. You can also walk down Stora Södergatan and check out the two large second hand shops where you can find furniture, kitchen utensils and other things you might need for your new home, which can be delivered straight to your door.