



LUNDS
UNIVERSITET

27 August 2020

Student och utbildning
Avdelningen Studieadministrativa system
Avd.chef Leopold Schmidt

Registration, PhD studies, Autumn Semester 2020

If you intend to actively pursue your PhD-studies at Lund University during the present semester/six months, you are now able to register in the Student Portal. This registration is, among other things, a prerequisite for PhD-students to receive various discounts at travel companies.

1. To access the service, go to <http://www.student.ladok.se>
2. To enter, either use your LUCAT-ID and password for employees, or use your student account (StiL-account).
3. Choose “Current education” and register on Doctoral thesis.

In the Student Portal, you are also able to print a Transcript of Records for your PhD-studies. You will find it under “Certificates”.

If you do not have a LUCAT-ID, please contact your department to receive such an ID. If you for some reason are not entitled to such an ID, please contact the LU ServiceDesk at <http://support.lu.se> to check if you have a Student Account. If so, you can go to the nearest Reception Desk to get an activation code that you can use to activate your account.

If you do not have an official Swedish personal identity number (personnummer), you must use your Student account (StiL-account). This also applies if you have a “Samordningsnummer”.

If you have applied for and received a Swedish Identity Number from the Swedish Tax Agency, please inform us at ladok@stu.lu.se.

If you for some other reason still are not able to register, please contact your department.